



ORANGE TOWNSHIP PUBLIC SCHOOLS
PARK AVENUE SCHOOL
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Mr. Ronald Lee,
Superintendent of Schools

Dr. Myron Hackett
Principal

Ms. April Stokes
Assistant Principal

School Leadership and Data Team (SLT)
May 6, 2019
Minutes

Members Present

Ms. Walker, Ms. Hall, Ms. Curran, Ms. Cooper, Ms. Ashe, Mrs. Keogh,
Ms. Layton, Ms. Beaghen, Dr. Hackett, Dr. Harlem

1. Future Ready Schools-Dr. Harlem

- SLT members reviewed the Indicators of Future Readiness. Dr. Harlem was looking for additional information to add to the document. All indicators were read through multiple times. SLT staff made notes and suggestions on all indicators.
- We need to improve data collection. We need to revise the Common Planning Template to reflect our use of data and assessments. We will add a section for Reading Plus Data, I Ready Data, Edulastic Data. We need to identify the skill deficiencies, interventions and then document the follow up.
- Dr. Harlem will update the website and school app so that it reflects the indicators.

2. ASPS Smart Goals - Review

- Smart Goal 3, Step 3

Family Literacy Night has been rescheduled to May 22, 2019.

Latino Literacy Night is scheduled for June 5, 2019. Ms. Raimondo will lead the parent workshop by providing families with strategies and materials to work with their students.

3. PARCC Testing

- Teachers should continue to encourage and motivate students to do their best.
- Seventh graders were upset about missing gym to take the test. Students will be given gym time later.

4. Upcoming Activities

- Funplex to June 4th.
- Circuit Day June 14th
- Liberty Middle School Trip: May 24th (40 Twenty-First Century Students)
- Field Day June

Smart Goal 1: By June 2019, 75% of the students in Grades K-7 will meet or exceed projected Growth Goal as Measured by Iready.

Smart Goal 2: By June 2019, 75% of students in Grades K-7 will meet their Lexile Growth Goals as measured by SRI.

Smart Goal 3: By June 2019, improve parent participation by 55% in the 18-19 school year in order to provide parents with the means to support students academically.

ASPS Smart and Action Steps - Math

Action Steps

SMART Goal 1

Step Number	Strategy	Action Steps	Start Date	End Date	Assigned To
1	2	Administer NWEA to all subgroups/populations during required benchmark periods.	9/4/18	9/29/18	Classroom Teachers
2	2	Assess data to determine needs of student population from initial NWEA	9/28/18	10/12/18	Classroom Teachers, Administration
3	2	Teachers will target interventions for improving students performance by identifying mathematical clusters that require practice and attainment.	9/28/18	5/31/19	Classroom Teachers, Administration

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
4	3	Provide professional development opportunities for Math teaching staff in the Math Major Content and priority MA Standards as evidenced in the PARCC Evidence Statements	10/2/18	5/31/19	Administration
5	3	Create a format with a set# of walkthroughs using Math Results.	9/1/18	5/31/19	Administration
6	2	Build a 45 minute period for Tier 2 and Tier 3 interventions that supports MTSS, in Grades K-4.	7/3/18	8/31/18	Administration
7	1	Provide math staff with monthly professional development sharing sessions at CPT.	9/4/18	6/1/19	Classroom Teachers, Administration
8	1	Administration to review lesson plans weekly to ensure data is being used to drive instruction. Administration to provide meaningful feedback on results and instruction.	9/4/18	6/21/19	Administration
9	3	Teacher data binders to be reviewed at CPT weekly and with administration monthly. Data binders to include class and individual student data with action plans.	9/4/18	6/21/19	Administration/Classroom Teachers

ASPS Smart and Action Steps - ELA

Action Steps

SMART Goal 2

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
1	1	Adminster SRI/Edulastic to all subgroups/populations	9/5/18	9/28/18	Classroom Teachers
2	2	Provide professional development in the priority NJSL standards as evidenced in the PARCC Evidence Statements, SRI Reports, Edulastic Reports.	9/5/18	5/31/19	Administration
3	2	Teachers will target interventions for improving students performance by identifying ELA NJSL standards that require practice and attainment.	10/2/18	12/1/18	Classroom Teachers, Administration
4	3	Assess data to determine needs of student population from initial benchmark assessments for ELA and set appropriate intervention pathways to be used in MTSS structures.	9/5/18	11/30/18	Classroom Teachers
6	1	Set up a concrete schedule for data driven walkthroughs with content supervisors and directors to ensure pacing is done with fidelity.	9/4/18	9/27/18	Administration

ASPS Smart and Action Steps - Parental Involvement - NEEDs Progress

Action Steps

SMART Goal 3

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
1	1	School leadership will provide all communication in multiple languages and advertise events in a timely fashion using multiple means (school website, phone blasts, social media, monthly activity calendars, letters, flyers)	9/4/18	5/31/19	administration
2	1	Set up protocols for parent involvement/communication/suggestions within the school - establish and announce at Back To School Night. (For example, suggestion box, survey on school website, etc.)	9/4/18	9/28/18	administration, classroom teachers
3	2	Set up structures for Family Math, Family Literacy, and Latino Literacy, recruit staff, create activities and set dates. (three separate events)	9/4/18	9/28/18	administration, classroom teachers
4	3	Set up data spreadsheet for tracking parent involvement, set up survey structures to collect parent email and social media information.	9/4/18	9/28/18	administration
5	2	Work with Technology Coordinator to set up Remind App, School App, create guidelines for website updating, etc.	8/1/18	9/28/18	administration, technology coordinator
6	1	School leadership to present results of school assessments in the Fall of 2018 and Spring of 2019.	9/4/18	5/31/19	administration
7	1	Set up parent sessions that give strategies to support students academically in Math and ELA and recruit staff to participate.	9/4/18	5/31/19	administration